

**Vermont Health Care Innovation Project
2016 Practice Transformation Work Group Workplan**



	VHCIP Objectives	Work Group Supporting Activities	Target Date	Endorsements/ Dependencies	Approving Entities	Status of Activity	Measures of Success
Integrated Communities Care Management Learning Collaborative							
1	Support continued implementation of Integrated Communities Care Management Learning Collaborative, including monitoring and reporting.	Continue implementation of Integrated Communities Care Management Learning Collaborative to all interested communities.	Ongoing			Active implementation in 11 communities state-wide.	Increased uptake of identified process measures, provider and recipient of care satisfaction surveys; and identified program outcome measures.
2		Develop tools, with the assistance of expert faculty and project staff, to support participating communities in implementing the principles of integrated care management. Examples include: shared care plans, eco-maps, root cause analysis, and tools for sharing private client information in a multi-organizational care team.	Ongoing	Receive input from DLTSS Work Group on tools for sharing private client information in a multi-organizational care team.		Comprehensive tool-kit expected by end of first quarter, 2016.	Increased use of key tools across participating communities.
3		Develop measures of program effectiveness to support internal reporting and evaluate impact.	Ongoing			Process measures collected on a bi-monthly basis. Recipient of care satisfaction survey in pilot phase. Provider satisfaction survey and outcome measures in development.	Implementation of all components of evaluation strategy.
4		Compile and share information with participants regarding “conflict-free” case management practices contained in CMS Home and Community-Based Services (HCBS) regulations.	Q1 or Q2 2016	Receive input from DLTSS Work Group and subject matter experts.		Subject matter experts identified, research underway.	Information made available for all participants in the learning collaborative.
5		Provide updates on progress, findings, and lessons learned to Steering Committee, Core Team, and relevant work groups; identify processes and tools to support continued work after SIM (i.e., shared care plan forms, HIPAA-compliant releases to support shared care planning process).	Ongoing			Updates provided on an ad hoc basis.	Updates provided and feedback incorporated into project planning and implementation.
6		Collect Learning Collaborative lessons learned for incorporation into VHCIP Sustainability Plan.	Sept 2016			Lessons learned captured on an ongoing basis as revealed through implementation activities.	Lessons learned incorporated into VHCIP sustainability plan.

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7	Support the development of Core Competency Trainings for front line care managers and other service providers, focused on general care management skills and DLSS-specific competencies.	Execute contract with vendor(s) to develop Core Competency Trainings focused on general care management skills and DLSS-specific competencies.	January 2016	Receive input from and provide updates to DLSS and Workforce Work Groups, Steering Committee and Core Team.		Vendor selection completed; contracts under development.	Vendor selected and implementation plan and timeline finalized.
8		Support and monitor core competency training development in collaboration with vendor(s).	January -March 2016	Receive input from and provide updates to DLSS and Workforce Work Groups, Steering Committee and Core Team.		Training development in early stages, pending contract execution.	Development of content for Core Competency Trainings focused on general care management skills and DLSS-specific competencies.
9		Develop and execute implementation plan for Core Competency Trainings focused on general care management skills and DLSS-specific competencies on a state-wide basis; including incorporation of a sustainability plan.	April – Dec 2016	Receive input from and provide updates to DLSS and Workforce Work Groups, Steering Committee and Core Team.		Implementation plan in early states, pending contract execution.	Core competency training provided.
10		Develop and disseminate tool kit for Disability Awareness Briefs developed by DLSS Work Group.	Ongoing	Provide updates to and receive guidance from DLSS and Workforce Work Groups.	DLSS Work Group	Disability awareness briefs developed, tool-kit dissemination plan in early stages.	Disability awareness tool-kit available across the state.
11		Develop measures of program effectiveness to support internal reporting and evaluate impact.	Ongoing			Program monitoring and evaluation plan in early stages pending contract execution.	Monitoring and evaluation plan executed.
Regional Collaborations							
12	Support continued implementation and expansion of regional collaborations in 14 Health Service Areas.	Continue implementation of regional collaborations in 14 Health Service Areas.	Ongoing	Continued partnership with Blueprint for Health and all Vermont ACOs.		Ongoing.	Regional collaboratives established and implementing quality improvement projects.
13		Provide updates on progress, findings, and lessons learned to Steering Committee, Core Team, and relevant work groups.	Ongoing			Updates occurring on an ad hoc basis.	Updates provided on an ad hoc basis.
Sub-Grant Program							
14	Continue sub-grant program; convene sub-	Continue to provide quarterly reports on sub-grantee activities and progress to Work Group; provide updates on progress, findings, and	Ongoing			Sub-Grant program underway, updates provided on an ad hoc basis.	Sub-grantees convened at least twice, updates

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	grantees at least twice; use lessons from	lessons learned to Steering Committee, Core Team, and other relevant work groups as requested.					provided to work group and lessons learned carried forward.
15	sub-grantees to inform project decision-making.	Sub-grantees present to Work Group.	At least 6 through -out 2016			Sub-grantee presentations planned for upcoming meetings.	
16		Collect sub-grant program lessons learned for incorporation into VHCIP Sustainability Plan.	Sept 2015			Ongoing.	
17	Provide technical assistance to sub-grantees as requested by sub-grantees.	Provide technical assistance to sub-grantees as requested; requests to be reviewed and approved by VHCIP staff according to written process currently in place.	Ongoing			Ongoing.	Technical assistance provided.
Ongoing Updates, Education, and Collaboration							
18	Reporting on all milestones in the	Review one-page monthly status updates for all Practice Transformation work streams.	Monthly			Ongoing.	Written and verbal monthly updates on all practice transformation activities; lessons learned and scalable interventions identified.
19	Practice Transformation focus area; review DLSS and Population Health activities and recommendations.	Identify lessons learned from Practice Transformation Work Group activities, focusing on scalable interventions, processes, and tools that can be used beyond SIM.	Ongoing			Not yet started.	
20	Review 2016 Practice Transformation Work Group Work Plan.	Review and discuss draft workplan, developed with DLSS and Population Health staff and co-chair input.	Dec 2015- January 2016			Not yet started.	Work plan finalized.
21	Coordinate and collaborate with other VHCIP Work Groups on other activities of interest.	Identify activities of interest and establish mechanisms for regular coordination and communication with other work groups.	Ongoing	Coordinate to identify activities of interest and establish regular communication (Other VHCIP Work Groups).		Mechanisms established for monthly co-chair meetings and work group reports to Steering Committee.	Well-coordinated and aligned activities across VHCIP.
22		Provide updates to other work groups on Practice Transformation Work Group activities.	Ongoing			Not yet started.	

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23		Obtain regular updates from other work groups. Projects of interest include: <ul style="list-style-type: none"> • Shared Care Plan and Universal Transfer Protocol • Accountable Communities for Health Peer Learning Lab • Population Health Plan 	Monthly	Obtain regular updates on work groups' progress as appropriate.		Not yet started.	
24	Provide input into VHCIP Population Health Plan and Sustainability Plan.	Review and comment on VHCIP Population Health Plan Draft.	Late 2016	Plan outline or draft developed by Population Health Work Group.	Population Health Work Group; Steering Committee; Core Team	Not yet started.	Work Group input incorporated into VHCIP Population Health and Sustainability Plans.
25		Review and comment on VHCIP Sustainability Plan Draft.	Late 2016	Plan outline or draft developed by project leadership.	Core Team	Not yet started.	
26	Contribute to VHCIP Webinar Series.	Contribute topic, speaker, and moderator suggestions for VHCIP's optional monthly educational webinars for staff and participants.	Monthly			Not yet started.	Monthly webinars conducted on staff- and participant-developed topics.